



Join the WAVE! Women Adding Value Everyday! sm

## Committee Application (Part 1)

### **Contact Information**

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ ST: \_\_\_\_\_ ZIP Code: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Employer: \_\_\_\_\_

Type of Business/Organization: \_\_\_\_\_

Title/Position: \_\_\_\_\_

### **Availability:**

Please indicate your availability for Committee volunteer service.

\_\_\_ 1 to 3 hours per month \_\_\_ 5 to 10 hours per month

\_\_\_ Weekdays Circle: Monday Tuesday Wednesday Thursday Friday Saturday Sunday (Daytime)

### **Committee Interests:**

Tell us which C.A.R.S. committees you want to be engaged as a *Mission Mover*:

#### COMMUNICATION:

\_\_\_ Marketing \_\_\_ Programs and Events \_\_\_ Corporate Membership (corporate members only)

#### ACCESS:

\_\_\_ Education \_\_\_ Mentor/Protégé \_\_\_ Voice Forum \_\_\_ WBE Orientation—Women2Women

#### RESOURCE:

\_\_\_ Certification \_\_\_ Technology

#### SPECIAL COMMITTEES:

### ***Special Skills or Qualifications***

Summarize special skills and qualifications you have acquired from employment, volunteer work, etc.

**Return this completed form to [info@qwbc.biz](mailto:info@qwbc.biz) (email) or 404-745.0151(fax)**



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## Committee Application (Part 2)

Are you a current: \_\_\_\_\_ Corporate/Government member \_\_\_\_\_ Certified Women Business Enterprise \_\_\_\_\_  
Employee of Certified Women Business Enterprise? \_\_\_\_\_

### Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete and agree to the terms of GWBC® Committee policies and procedures.

Name (printed) \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### **GWBC® Committee Policies**

GWBC® is proud to offer a wealth of C.A.R.S. committee volunteer placements available to enhance business skills, leadership capability, and networking. Anyone interested in participating in one of GWBC's volunteer committee should submit their application and will be notified as to next steps within 2 weeks. The committee volunteer commitment term runs January through December. Exception: Leadership roles for committee volunteers such as Chair and Co-Chair commitment term is a minimum of two (2) years.

Committee volunteer members will be selected base upon a review of completed applications and available openings within the C.A.R.S. committees. This will also be based upon availability of hours to commit your support to the requested committee.

Committee volunteer members must adhere to the guidelines and requirements of the requested committee: For example: The certification committee meets once a month on the first Tuesday. Time commitment is 2 – 3 hours and site visit time frame is 2 – 3 hours per month.

Volunteers who do not adhere to the guidelines and procedures of GWBC® or who fail to satisfactorily perform their committee volunteer assignment(s) are subject to dismissal. Possible grounds for dismissal may also include, but are not limited to, the following: gross misconduct, theft or misuse of GWBC® materials, abuse or mistreatment of attendees, clients, staff or other volunteers, failure to abide by GWBC® policies and procedures, and failure to satisfactorily perform assigned duties. GWBC® also forbids committee volunteers from directly soliciting program participants and attendees though there are other opportunities for visibility.

Thank you for completing this application form and for your interest in participating on one of GWBC's committees.

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